

Meperia Strategic Sourcing Quarterly Customer Training

September 2020

Presenter: Michele Fox-Hoke

Agenda

- Welcome
- Computer-Based Training
- Review Enhancements
 - Duplicate items on requisition
 - Cost Center Number displays with Cost Center Name on Requisition Header
 - Enhanced Approval and Purchasing Inbox Search
 - Edit New Non-Catalog Item in Purchasing Inbox
 - Remove Comment requirement for changes in Purchasing Inbox

COMPUTER-BASED TRAINING

Computer-Based Training (CBT)



11 Courses

- SCORM packaged for Learning Management Systems
- Hands-on activities
- Knowledge checks
- Curriculum Guide
 - Recommended curriculums
 - Course overviews

Available NOW!

CBT – Recommended Curriculums

Requisitioner

Seq. No.	Course Title
1	Getting Started
2	New Requisition Overview
3	Order Using Location Order Forms
4	Order Using Organization Item ID
5	Order Using Virtual Item Master
6	Order Using New Non-Catalog Item
7	Order Using Favorite Lists
8	Checkout
9	Requisition Management

Approver

Seq. No.	Course Title
1	Getting Started
2	Requisition Management
3	Approving Requisitions
4	Approval Delegation

CBT – Sample Course Overview

	<pre> @eperia</pre>	
	Course:	Getting Started
Dire-t	Description:	Meperia is a content management company focused on solving supply chain challenges for healthcare providers. Requisition Management is part of the Meperia Strategic Sourcing (MSS) Suite and is designed to support formulary-based requisitioning, increase contract compliance, and reduce non-catalog spend all while improving the user's requisitioning experience.
Meperia Strategic Sourcing Interactive Training		This course gives participants an overview of what to expect when accessing MSS for the first time. This computer-based training (CBT) module provides users with detailed instruction, hands-on activities, and knowledge checks.
	Objectives:	 Upon completion of this course, participants should be able to: Log into MSS Reset initial password Update My Account Information
	Audience:	All MSS Users
	Prerequisites:	 Participants must have the following prerequisite knowledge, experience, or course work: Prior experience working with PC software and a mouse in a Windows environment.
	Format:	Computer-Based Training
	Duration:	15 Minutes

SEPTEMBER 2020 ENHANCEMENTS

Enhancement Work Items

Work Item #	Description
208997	Webservice used to validate item information has been enhanced to encode special characters that may be in the item information.
158115	New non-catalog items can be fully edited in the Purchasing Inbox.
209309	Purchasers are no longer required to add comment when they edit price, quantity, Vendor/Mfr of items in the Purchasing Inbox
163159	The Approval Inbox and Purchasing Inbox enhanced to have the same search capabilities as Requisition Management.
200145	Users can duplicate catalog items on a requisition in Requisition Management, Approval Inbox and Purchasing Inbox.
208324	MSS will delay sending future dated contracts to the MMIS until the contract effective date.
209324	Insight Reports - Contract Overpayment
209325	Insight Reports - Non - Contract
209326	Insight Reports - SKU Rationalization
209340	The cost center number is now displayed with the cost center description on the Requisition Header in Requisition Management.

DUPLICATE ITEMS ON REQUISITION

Duplicate Items

Current Challenge – Only items added using New Non-Catalog can be duplicated on a requisition. The business needs is to be able to duplicate any item on a requisition.

Duplicate Items

Enhancement– A new My OS setting "Allow adding duplicate items during requisitioning" has been added to allow duplicating items on a requisition. This includes items from:

VIM
 Punchout
 Now Non Catalo

New Non-Catalog (existing functionality)

The Matrix

Duplicate Items – My OS

By default, *Allow adding duplicate items during requisitioning* is set to "f" false. To use this functionality, edit the setting and change to "t" true.

Common Setting	s <u>Special Settings</u>						
Common Settings	are configuration parameters which are applied to all organizations.						
					Search duplicate		Q
No.	Section	Name	Valu	ie	Description	Status	
1 🌾 RnP	Allow adding duplicate items during requisitioning		f	t allow adding duplicat		Enabled	
						[1	- 2 of 2]

Important: Before changing this setting, make sure your MMIS will support duplicate items on a requisition.

Duplicate Items – Messaging

When a duplicate item is added to a requisition cart, a message is displayed to confirm the action.

Confirm Add The Duplicate Item	٩
The selected item already exists i	n the requisition. Do you want to continue adding it as a separate line? in.
	Yes No

Requisition Number	r: MSSS20083116473	39136572 🔎 📘							Return To	Requisition N	Management Save Print Submit
Item List Approval P	Path										
Organization Item ID	Qua	antity 0 Add							Add It	em(s) From •	• 💽 New Non-Catalog Item 🔞 Remove View •
											Total Extended Cost: \$78.0000
No. 🔲 Org. Item ID			Item Description	GL Account	UOM/QOE	Price (\$)	Quantity On Orde Quantity	Extended Cost (\$	Line Status	Action	
1 🔲 10773	*	SET CV CATH 50FR 8CM 2 LUMEN Corporation = REGIONAL MEDICAL CENTER UOM/QOE/VCN = EA/1 Supplied By COOK INCORPORATED (G43995) Mfr. By COOK INCORPORATED (C-UDLM-501J) Last PO Price: \$39.0000 (EA) Last Price Paid: \$0.0000 (EA)	ê 🛛 🕼 🔍	100-2800-71000 9 GENERAL MEDICAL SUPPLIES (71000)	EA/1 (stock	39.0000	1	0 39.0000	Open		
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Duplicate Items – Favorite Lists

Pavorite List Management Favorite Items

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	Treated By	No. of Action	No. 😹				Organization litere				Price Manufacturer Iten	Extended Vendor Cost (Corporat	Item 10 ion Leveli		
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1100	Admin Training	4 🛒	2	12 V	0	0 EA/1 (stocked)	10142	BAG ENTERAL FEEDING 1000ML WITH GRAVITY SET	00056	ABBOTT LABS C/O ROSS	\$2.13 00056	\$0.00			
FOR_ITEM_M	Aomin Training	21	3	24	0	0 EA/1 (stocked)	10249	CATH CARSON FOLEY COUDE 500 16FR	06200168L16	OWENS & MINOR, INC	\$9.25 168L16	\$0.00			
		- W	4 🧾	-	0	0 EA/1 (stocked)	10264	CATH FOLEY SCO LATEX 12FR	0620165V12	OWENS & MINOR, INC	\$12.40 165V12	\$0.00			
East	Admin Training	62 🛒	5 🛄		0	0 EA/1 (stocked)	10286	CATH FOLEY SOC LATEX 18FR	0620165\/16	OWENS & MINOR, INC	\$5.25 165V16	\$0.00 0620-165V16	1-5		
East	Admin Training	1 1	0 🔄	11 V.	0	0 EA/1 (stocked)	10280	CATH FOLEY IRRIG SOC LATEX 20FR	06200119L20	OWENS & MINOR, INC	\$8.25 119L20	\$0.00			
East	Admin Training	° w	7 📰	e 🖗	0	0 EA/1 (stocked)	10281	CATH FOLEY IRRIG 50C LATEX 22FR	06200119L22	OWENS & MINOR, INC	\$8.42 119L22	\$0.00			
SW	Admin Training	t	8 🧾	-	0	0 EA/1 (stocked)	10291	CATH PA FIBEROPTIC 5.5FR 75CM 15CM PORT P575-	50355-03	ABBOTT LAB	\$255.00 50355-03	\$0.00 50355-03			
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kian			16 🧾	29	0	0 EA/1 (stocked)	10815	SHELL BREAST	899225	MEDELA, INC	Cost Center: RESPI	RATORY THERAPY			V V
		1 👾	17	24	0	0 EA/1 (stocked)	11275	SLING CRADLE SM	00-1796-011-00	ZIMMER REED ASSOCIA	Line Count: 2				
irian Test	Admin Training	• 12	18 🔄	25 V	0	0 EA/1 (stocked)	11053	TUBE FEEDING SFR 18/N	06200036410	OWENS & MINOR, INC	Item List				
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CATH_LAB_SU	Martha Jones	30									Henry Hill 1	tem ID Description	Loading		Quartily Cost(\$)
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Duplicate Items – Approval Inbox

	Matrix The Library Administration Content Month. YAP Summaries Requisition & Proo					
ral Request List	puisition Mgmt. Item Family Mgmt. Favorite Lists Approval Inbox. Purchasing Inbox. 855 View	er - Activity Log				
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Please see potential op					This List's Cost Savings Opportunity: \$	
There is at least one Ite	m with the <u>red</u> price that indicates the Item is not the target for cost savings or preferred.			🛑 📑 🐺 📩	Submit Approve All Rej	ject All
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rganization Item ID ())))	Quantity. Ref (Processing.					
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		Z:4 % ò				
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	Last PD Phoe: 8(6,600 (8X) Last Phoe Paid: No Phot Purchase					
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Duplicate Items – Purchasing Inbox

() P	urchasing Inbox											
M	eperia							Welco	me <u>Admin</u> at <u>GENER</u>	AL TRAINING Preferences	<u>About</u> <u>What's New</u> <u>Lea</u>	ming Center Sign Out
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		TAT	CENTER UOM/QDE/VCN = EA/1		Do not show this message again.							
			Supplied By COVIDIEN INCORPORATED Mit: By SAGE PRODUCTS (SOPTER)		Yes	No						
		40	Lest PG Price: \$50,0000 (EA) Last Pice Paid: \$50,0000 (EA)									
			Last Price Paid: source(s) (pA)									4
.(1)												
										[1 - 38 of 38	() in i Page 1	of 1
					Copyright © 2020 MEPER	RA. All rights reserved.						

Duplicate Items – The Matrix

The Matrix							
Meperia	We have recomme	endations for you				Welcome Admin at GENERAL_TRAINING Preferences About	What's New Learning Center Sig
Development	The Matrix	e Library Administration Content Mgmt VAF Summaries Requisition & Procure	ment Mgmt. insight Driven				
	The Matrix S	ropping Cart					
All Departments	Mark all 0 ma	rked Item(s) Search All Departments Ven/Mit Cathum Search Description	Search		2010/00/00/	Add Sele	cted Item(s) To* Add to VIM
Il Equipment & lies iostic Imaging sis Equipment & lies	•	STRINGER INSTRUMENT STERIL CONTAINER a Ka STRINGER STERULZATION UOM/QOE = EA/1 Supplied By AESCULAP INC (US811) Mr. AESCULAP INC (US811)			CAN TRABH UDMIDGE = EA/1 Supplied By WW GRAINGER INC (5M802) Mir: RUSBERMAID COMMERCIAL PRODUCTS LLC (7522)		
A Pharmaceutical atory Supplies al Apparel & Textiles la Facility Products Non Patient Care	ott	GRAFT VASCULAR VASCUTEX: GELWEAVE UDMIGDE = EA11 Supples By TERLING CORPORATION (732034CX4RM) Mr. TERLING MEDICAL CORPORATION (732034CX4RM)			RETRACTOR SURGICAL UOMODE = EAH Supplies by CONCORDANCE HEALTHCARE SOLUTIONS LLC - M Mr: INTEGRA LIFESCIENCES CORPORATION (11-136)	MS - A MEDICAL SUPPLY COMPANY (MX11-138)	
nt Care Products (cal Products) inary Equipment & lies facturers incluse	-	EORCEPS ORTHOPEDIC UOMICOE = BK/1, EA/1 Suppled By ZIMMER INC. (00-3411-000-00) Mr. ZIMMER INC. (00-3411-000-00)		an Straiger	CLEANER SURFACE UNGER UOMOGE = CAND, EAM Supplied By CLEAN-CRANA(UNGEC49R) Mr. UNGER ENTERPRISES LLC (EC49R)		
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	•	CARD CRR TRAINING HEARTSAVER SK# CARD CRR TRAINING: CARD INSTRUCTOR: CARD TRAINING: CARD COURSE UOMODE = FR/24, EA/1 Supplied By OVENS & MINOR INC (3789901613) MM: AMERICAN HEART ASSOCIATION INC (80-1813)		***	BLADE RETRACTOR OMMACCESS UOMIQOE = EA/1 Supplies By INTEGRA NEUROSCIENCES INC (4800) Mr: INTEGRA NEUROSCIENCES INC (4800)	No. (4) 72 Ingenium (1977 no. 1999 no. 1977 no.	
	-	CATHETER UROLOGY UOM/DDE = BV10. EA1 Supplied By COOK (NC (G14052) Mr. COOK MEDICAL (NO (G14052)		and the second	DUP DRINKING HORIZON UOM/COE = CA/100, BG25, EA/1 Supplied by RENARD PAPER COMPANY (INC (07-12.1/2HORZ) Mr. DART CONTAINER CORPORATION (DT-12.1/2HORZ)		
		BOX STORAGE BANKERS BOX BAB BOX FILE STORAGE		C HOP	CAGE SPINAL BATTALION		herris per page 50
		aka BOX FILE STORAGE		- ANTIN	UOM/QDE = EA/1		

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REQUISITION HEADER – COST CENTER

Requisition Header – Cost Center

Current Challenge – In cases where the cost center names are the same, but the cost center numbers were different users were unable to verify that the right cost center had been selected without clicking on the cost center lookup.

Requisition Header – Cost Center

Enhancement – The Cost Center Number was added to the Cost Center field on the Requisition Header.

Note: * Indicates required fi	eld	Requisition Name (*)	M555200831185730131763	
Created By	Admin Training			
Created Date	Aug 31, 2020	Facility (*)	DEFAULT	*
Status	Open	Delivery Location (*)	100 SURGERY MAIN OR Old	9
Requisition Type (*)	Normal Requisition	Corporation (*)	REGIONAL MEDICAL CENTER	*
 Auto-Approved / Appr 	oved lines process immediately	Cost Center (*)	I/P SURGERY	9
Note: * Indicates required	field			
Note: * Indicates required		Requisition Name (*)	MSSS200831173724275402	
Note: * Indicates required Created By	field Admin Training		·]
		Requisition Name (*) Facility (*)	DEFAULT	•
Created By	Admin Training		·	-
Created By Created Date	Admin Training Aug 31, 2020	Facility (*)	DEFAULT 100 RESPIRATORY THERAPY	· · ·

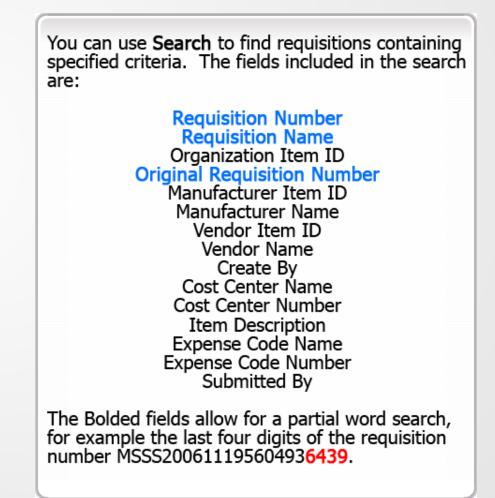
ENHANCED SEARCH

Enhanced Search

Current Challenge – Search capabilities in the Approval and Purchasing Inboxes is limited to Requisition Number and Name.

Enhanced Search

Enhancement – Search capabilities are consistent with the Requisition List.



PURCHASING INBOX – EDIT NEW NON-CATALOG

Purchasing Inbox – Edit New Non-Catalog

Current Challenge – Purchasing Inbox users are unable to modify all new non-catalog information entered by the requester.

Purchasing Inbox – Edit New Non-Catalog

Enhancement – Purchasing Inbox users can edit all new non-catalog fields.

Pu Pu	rchasing Inbox													
0	oporia									Welco	ome Admin at GENER	AL. TRAINING Preferences About What's New Learning Center Sign Out		
Weperia Development														
		The Matrix The Library Administration Content Mpmt. VAP Summaries Regulation & Procurement Mpmt. Inside Officen Regulation Mpmt. Item Family Mpmt. Favorite Lists Approval Indox 285 Viewer: Activity Log												
-		Requisition augmt.	item Family Ngmt Favorite Lists Approv	al moox Purchasing moo	< 800 Viewers' Activity Log									
Purcha	sing List											Teller Search Enter the search term		
No	Requisitio	in Number		Requisii	ion Hame		Delivery Local	abon	Corporation	Cost Center	Submitted By	Submitted Date Status Total Extended Cost: \$110.0000		
1:												This List's Cost Savings Opportunity: \$0.0000		
	MSSS2008311	82518200401 MSSS	200831182518200401		Edit New Non-Catalog Item				×	ICU (1650)	Marisa	Aug 31, 2020 Awaiting Verification		
	Organization item ID				Hint: Live search requires a minim	ium of 2 characters					Bartemes	© Fermo		
	Organization item (D-				GL Account (*)	GL Account (*) 100-1650-71000 (GENERAL MEDICAL SUPPLIES)			~			() rentie		
	1 🗇		CASTING SAW TCC 2 SAW Mobile Corporation = REGIONAL MEDICAL	GENERAL MEDICAL SU (71000)	Vendor Name (*)	ACTIVE MEDICAL DEVICES (A0	144001)		*					
		NON-CATALO PLEASE	CENTER UOM/QOE/VCN = EA/1 Supplied By ACTIVE MEDICAL DEVICES		Vendor Catalog Number (*)	TCC2SAW								
		UPLOAD	(TCC2SAW) Mfr. By MEDICAL ACTION INDUSTRIES (TCC2SAW)		Manufacturer Name	MEDICAL ACTION INDUSTRIES (10279)								
			(10023AW)	P.	Manufacturer Catalog Number	TCC2SAW						*		
	Please see pote	ential opportunities below	A									Total Extended Cost: \$53,735.6614 This List's Cost Savings Opportunity: \$0.6377		
2			ice that indicates the Item is not the target for cos	st savings or preferred.	Item Description (*)	CASTING SAW TCC 2 SAW Mob	ile					Reject Finish Verification		
	MSSS2007300	01812610382 MSSS	200730001812610382			6		20 (50 - 1	acters allowed	ICU (1650)	Marisa Bartemes	Jul 30. 2020 Awaiting Venification		
3					UOM/QOE (*)	EA - Each Y / 1	Quantity (*)	28 / 60 char	acters allowed			Total Extended Cost. \$8.5000		
Ű.														
iai	MSSS1912261	94238294433 MSSS	191226194238294433		ISO Currency Code	USD - U.S.Dollar	Estimated Unit Price (*)	110		3 EAST (1610)	Martha Jones	Dec 26, 2019 Awaiting Verification		
												Total Extended Cost: \$2,000.0000 This List's Cost Savings Opportunity: \$0.0000		
4						Save	Cancel					Reject Finish Verification		
	MSSS1901032	01136350739 MSSS	100103201136350739				100 4 WEST PEDIATRICS	Re CE	EGIONAL MEDICAL ENTER (100)	3 EAST (1610)	Admin Training	Dec 26, 2019 Awaiting Verification		
5												Total Extended Cost \$2,000.0000 This List's Cost: Savings Opportunity: \$0.0000 Reject Finish Verification		
	MSSS1912261	91103449313 MSSS	191226191103449313				100 4 WEST PEDIATRICS	Re CE	EGIONAL MEDICAL ENTER (100)	3 EAST (1610)	Admin Training	Dec 26, 2019 Awaiting Verification		
<u>1</u> (1)												Total Extended Cost: \$3.137,0000		
												[1 - 39 of 39] 14 4 Page 1 of 1 # 91 🖓		
						Copyright © 2020 MEF	ERIA. All rights reserved.							

Purchasing Inbox – Change Messages

Enhancement – Purchasing Inbox users are no longer required to enter comments when changes are made to requisition lines.

DEMONSTRATION

BUG FIX WORK ITEMS

Bug Fix Work Items

Work Item #	Description	Туре
208964	Mapping of item images on normalized items is standardize based on noun/type, manufacturer catalog number and manufacturer name.	Bug Fixed
208946	When integrating changes made in Attribute Refinement to the MMIS, MSS will send the vendor catalog number stored at the respective UOM.	Bug Fixed
208313	All applicable favorite lists and location order forms are displayed when using the Favorite List icon in the VIM and when using the Replacement function in Favorite List Management.	Bug Fixed
206976	Improved detection and reprocessing of requisition integration failures.	Bug Fixed
208529	Improved process timing of contract activations and contracts synchronized to the MMIS.	Bug Fixed
209023	For items with multiple contracts, if the primary contract is removed in the Item Detail screen the item will be reevaluated based on the remaining contracts and routed through the Price Discrepancy process.	Bug Fixed
209000	VIM items added through New Non-Catalog display the correct purchase history information on the Item List in Requisition Management.	Bug Fixed
209281	Approval Inbox screen no longer hangs at the Edit New Non-Catalog pop-up when using Internet Explorer.	Bug Fixed
207883	Improved process timing of future contract activations and duplicate items processing.	Bug Fixed
209595	System will display a warning message: "There is at least one item in the punch out list. Please check out or cancel to continue!". If users click OK button, system will return to the punch-out list. Users must decide "Check out" or "Cancel" to continue.	Bug Fixed

